

# NJMAA General Meeting Minutes

October 3, 2003

East Brunswick Board Offices

## Welcome and Introductions

### I. Reports

**President's Report** – John Iatesta welcomed everyone to a new school year. NJMAA has become more active on both the state and now the national level. John requested that everyone should make sure that his or her dues are current. John started of the meeting with update on the No Child Left Behind (NCLB) legislation. There is considerable concern in both music and the general education communities on the long and short-term effects that this legislation will cause. Nick Santoro gave us the latest on the NJDOE Graduation Requirements. 5/5/5 that is 5 credits in fine arts, practical arts and world languages seems to be a done deal. There will be a vote on finalization in January. The Arts assessment is scheduled for 07/08 but the general feeling is that it will not happen.

**Treasurer's / Membership Chair's Report** - Bob Frampton reported that to date there are 18 paid members. The balance in the treasury is \$1082.74. A new Members' Directory will be distributed electronically in Early November.

**Secretary's Report** - Tom Maliszewski reported that the mailing was sent to recently active and/or paid members. Those not receiving the mailing should see Bob Frampton for membership information.

**Liaison to AAE/NJ** - Donna Serio reported that the NJMAA's dues to AAE/NJ are paid.

**AANJ News** – John Iatesta was invited to speak at the Art Educators Conference that just passed. John also invited AANJ to our April 2 meeting. Rob. McGarry gave out handouts for the emerging artists program.

### II. Old Business

**Mentoring Initiative Update** - Joe Akinskas gave a brief summary on the history of the New Jersey Music Teacher Recruitment and Retention Initiative (NJTRR). He reported that we are into phase II. Last year there were two presentations plus our presence at conventions. This year there is a slightly different format than a regional format. The committee is "taking the show on the road" to the colleges themselves rather than focusing on a regional format. First stop was Rowan University, then TCNJ and MSU. MSU has facilities issues, so that might be problematic. We will present sessions at NJEA that will follow the collegiate luncheon. The NJMEA convention will also contain new teacher training sessions sponsored by NJTRR. Publicity is being handled thorough collegiate chapters as well as targeted e-mails to novice teachers through the efforts of Tom Mosher. There are links on the NJMEA web page. The over all thrust is to give a "nuts and bolts" type presentation with plenty of handouts.

### III. New Business

**NJMEA Conference** - Joe Akinskas will coordinate the conference offerings of both NJMAA and NJTRR. Turn around teaching, job fair, NJTRR Steering Committee Report, and Survival Tips are definite offerings. Jim Sheeley volunteered to help Tom Maliszewski coordinate the Job Fair.

**NJ ASCD/PSA Professional Development Offering** - David Weintraub on behalf of NJMAA, sent a proposal to NJASCD for the Feb. convention. The focus of the workshop will be to help non-arts administrators in observations and evaluations.

**Web Site** – After some discussion it was agreed that members in good standing could continue to post job openings on our website. The posting will automatically be withdrawn after one month.

Members wishing to extend the month deadline should request this directly to Pete Crosta – Webmaster.

### **FYI's and Up-Coming Events –**

John Iatesta reported that MENC has new outreach program. Similar to TRI - M. John is looking for volunteers to be involved in a new Initiative: "Adapt a Collegiate MENC Chapter." Our association, through this program, can have an impact on college programs and have students be more prepared for teaching. John asked the membership to reach out in this way to help prospective teachers with the myriad of problems that occur in their early years. Such as parents, interviews, paperwork, etc.

Nick Santoro and Donna Serio revised the By-Laws / Constitution. This will be posted on the website then will be presented to membership to vote on at the annual June Luncheon meeting.

Treasurer Bob Frampton reported that there would be a new budget process.

Dates to Remember:

- NJMEA Conference (February 19-21, 2004, East Brunswick, NJ)
- MENC National Conference (April 14-18, 2004, Minneapolis, MN)
- Urban Music Leadership Conference (October 23-26, 2003, Pittsburgh, PA)
- Urban Music Leadership Conference (Fall? 2004, Newark?, NJ) We might host in future, Carol Freison-Campbell will organize NJCSME approved for session at Minn.
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### **IV. Main Topic**

#### **Mentoring and Support for New Music Teachers**

Jim Boeckle, Choral Director, Cherry Hill HS West, Presenter  
Joe Akinskas and Bob Frampton, Facilitators

Jim Boeckle presented a timely and informative presentation from the “buddy” or mentor teacher prospective. Some salient points from the presentation were:

- **Confidentiality is first priority**
- **Create comfort zone**
- **Tour of Facilities – nuts and bolts – where is the piano etc, supplies, passes**
- **Review Concert Schedule**
- **Review Overall schedule**
- **Create a Monthly “to do” list**
- **Focus on Organizational Skills**
- **With Large Group Ensemble – go over Attendance procedures/folders/seating charts/collect things**
- **Give Immediate feedback**
- **Have Frequent “check ins” with teacher**
- **Retired teachers are a great resource**
- **2- year process**
- **Mentors should be paid to be trained**
- **Mentor meetings are helpful**

### **V. Roundtable / Other**

The membership thanked Jim for his presentation and concluded with a roundtable on job openings and vacancies.

**Next Meeting:**

Effective Strategies for the Inclusive Classroom  
Friday, December 5, 2003  
East Brunswick BOE Offices

# NJMAA General Meeting Minutes

December 5, 2003

East Brunswick Board Offices

## Welcome and Introductions

### I. Reports

**President's Report** – John Iatesta – John thanked everyone for attending and made the appropriate introductions. John also thanked everyone for his or her timely response to his piano accompaniment survey. A significant number of districts have a budget item for accompanists. John announced that the bylaws and constitution revisions are complete. Thanks to Nick and Donna for all their work. There is a proposal to develop a member survey for '05 NJMEA conference sessions. We will be looking for input at the February breakfast meeting in East Brunswick.

- New Initiative: "Adopt a Collegiate MENC Chapter"
- Revision of By-Laws / Constitution
- Member Survey for '05 NJMEA Conference Sessions
- NJMEA news: New Strategic Plan – They are looking for a committee to meet in June '04 to develop a 3-5 year vision for NJMEA.

**Treasurer's / Membership Chair's Report** - Bob Frampton – There are 37 paid members and a balance of \$1451.38.

- New Directory via electronic distribution

**Secretary's Report** - Tom Maliszewski - No report.

**Liason to AAE/NJ** - Donna Serio- The Alliance is seeking new members at an individual membership rate of \$10.00. There is an update on graduation requirements; the draft was received 11/15/03. The state board responded positively to the Music Education Committee. The Governors Awards in the Arts is encouraging more participation from southern New Jersey.

**AANJ News** - Chris High thanked John for attending the October Art Educators session and for his valuable input. An art exhibit is coming up at Kean College with \$100 merit awards and \$50 favorable mention awards. The deadline is extended. One submission per school up to 1000 students and two submissions up to 2000. You must be a member of Art Administrators to submit.

### II. Old Business

**NJMEA Conference** (February 19-21, 2004, East Brunswick, NJ) - Joe Akinkas. A few presidors are still needed. The membership is encouraged to participate.

- Breakfast Meeting
- Job Fair
- "Turnaround Teaching"
- "Transitioning from Music Student to Music Educator"
- "You've Got the Job . . ."

**NJ ASCD/PSA Professional Development Offering** - David Weintraub reported that there is a possibility of presenting at the May Conference.

### III. New Business

#### FYI's and Up-Coming Events

- MENC National Conference Get-Together (April 14-18, 2004, Minneapolis, MN) - Nick Santoro reported that there would be a breakfast meeting for Art and Music Supervisors in Minneapolis.

- Urban Music Leadership Conference (October 21-24, 2004, *New Jersey*) - Nick Santoro We will host. Nick is organizing – Friday is visitation day. 50-60 registrants, mostly administrators. Possibly involve music teachers and the collegiate piece. More info by the time of Minneapolis.

#### **IV. Main Topic**

### **Motivating Your Veteran Staff** David Weintraub and Donna Serio, Facilitators

The following are highlights from Donna Serio and Dave Weintraub's informative presentation:

Defines 7 ways of defining a motivated staff member  
passionate, child first, energized by the students, taking risks, in control, practicing artists, vision, experts say:

- Enjoys going to work
- Few absences
- Does extra
- Gets along
- Students enjoy
- Take risks
- Tries new things

Burned out:

- Tired
- Poor attendance
- Negative
- Etc.

Why:

- Lack of rewards – teachers don't know what rewards make them happy – not necessarily money
- Work overload
- Lack of control
- Feel professional development is inappropriate
- Staff can not move vertically

Solutions:

- Sit down and talk and reflect on what used to motivate you and made it fun for you to be a great teacher
- Staff feel appreciated
- Look for good things
- Be an example - Don't talk about others - act confident not aloof – keep stress to a minimum
- Team building – share decision making

Donna:

- Hook into passion

#### **V. Roundtable / Other**

##### **Next Meetings:**

Effective Strategies for the Inclusive Classroom  
Friday, February 6, 2004  
East Brunswick BOE Offices

NJMEA Conference Breakfast Get-Together  
Friday, February 20, 2004  
East Brunswick Hilton

# NJMAA General Meeting Minutes

February 6, 2004

East Brunswick Board Offices

## Welcome and Introductions

### I. Reports

**President's Report** – John Iatesta welcomed everyone and gave a special thank you for braving the weather. Everyone introduced themselves and their guests.

- Member Survey for '05 NJMEA Conference Sessions - Dotty will distribute the survey at the 04 NJMEA Conference. Membership should indicate areas of interest to staff and supervisors plus our own membership may want to present a workshop.
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- NJMEA news: New Strategic Plan – At the Feb. NJMEA conference there will be a means to respond for ideas to formulate a new strategic plan. The leadership is looking for cross section of membership. Nick completed reorganizing the board and the new plan will look at meeting the needs of the teachers and the whole NJMEA membership.

**Treasurer's / Membership Chair's Report** - Bob Frampton was absent but reported that there were 38 paid members and a Treasury Balance of \$1613.43.

**Secretary's Report** - Tom Maliszewski asked for input from the membership for the Tempo column and checked to see if all present had received the recent mailing.

**Liaison to AAE/NJ** - Donna Serio – no report - nick says no money

**AANJ News** - Chris High – emerging artist went well reception last Sunday at Kean College. 5 students were given merit awards of \$100 5 honorable at \$50. Winner of those ten will get governor's award in visual arts. Next meeting 4/11 at Rutgers club 4-8

### II. Old Business

**NJMEA Conference** (February 19-21, 2004, East Brunswick, NJ) - Joe Akinskas announced that there were some conflicts with times. There is always a need for presidents. Please let Joe Akinskas know if you are able to preside.

- Breakfast Meeting – There will be a brief informal meeting to talk about 05 matters. –It will be held in the Sports Lounge.
- Job Fair – The deadline to participate has been extended. There are 9 districts so far. Jim Sheeley will check room size
- Turnaround Teaching 2004"
- "Transitioning from Music Student to Music Educator" presider - Peter
- "You've Got the Job . . . presider - Ron

**NJMAA / NJMEA Collegiate MENC Mentoring Initiative** – Joe Akinskas and the NJ Teacher Retention and Recruitment Initiative was approached by Kean & Jersey City. They may be interested in workshops.

### **III. New Business**

#### **FYI's and Up-Coming Events**

- CMENC Conference (February 7, 2004, Montclair State University) –This recently revived event will strive to connect collegiate chapters with supervisors or teachers. Prospective teachers often don't even know what questions to ask. The drive is to connect with underclassmen that many times don't commit to education at first but hope to perform.
- MENC National Conference (April 14-18, 2004, Minneapolis, MN) - e-mail John your plans to attend with hotel and flight info. There will be a get together Thursday at 6:30.
- Urban Music Leadership Conference (October 21-24, 2004, *New Jersey*). NJ is host and NJMAA will play a large part. Stay posted for more details to follow through Nick.

### **IV. Main Topic**

#### **Effective Strategies for the Inclusive Classroom**

Betsy Trierweiler and Terry Shaffer, Presenters

Michele Yampolsky, Facilitator

Summit High School

Due to inclement weather the presenters who reside in far Northwest NJ were unable to attend. Summit teachers Marilyn Casale-Lee, Elizabeth Bewie, HaNa Chang and Jill Quagliata “pinch hit.” They each described their particular situations and a roundtable discussion took place that was highly informative. Thanks to the Summit teachers for their last minute help.

### **V. Roundtable / Other**

#### **Next Meetings:**

NJMEA Conference Breakfast Get-Together  
Friday, February 20, 2004  
East Brunswick Hilton

Promoting Program Visibility: Ideas That Work  
Friday, April 2, 2004  
East Brunswick BOE Offices

# NJMAA General Meeting Agenda

April 2, 2004

East Brunswick Board Offices

## Welcome and Introductions

### I. Reports

#### **President's Report** – John Iatesta

- '04 NJMEA Conference Kudos
  - Thanks to all who attended/worked on the NJMEA Conference. Looking forward to more interactive sessions, like *Cookie for your Thoughts*.
- 2004-05 Meeting Topic Survey-input due April 20
  - Please send in input to handout.
- June 4 Annual Meeting at the Rutgers Club
  - Luncheon-
    - Guest Speaker Paul Adkins
    - Bi-Annual Elections slate of officers will be sent out soon
    - Vote on revisions to the Constitution and By-Laws Nick and Donna worked on this
    - '05 NJMEA Conference Sessions Survey need a balance between districts and industry. NJMAA is trying to pursue the above on regional and national level.
- We will be meeting with people at the National level regarding state supervisor's meetings. David Weintraub asked why MENC is so industry driven. Frank Phillips said it's moving more toward being industry driven and this may be the reason NJ has few proposals accepted at national conferences. John Iatesta noted that one reason MENC is an effective lobbyist is due to the revenue they obtain.

#### **Treasurer's / Membership Chair's Report** - Bob Frampton

- Membership - 39
- Balance in Treasury - \$1501.46

#### **Secretary's Report** - Tom Maliszewski

- None- David Weintraub took minutes for Tom M.

#### **Liaison to AAE/NJ** - Donna Serio

- Governor's Awards: May 25/26 at TTNJ, same day as State Teen Arts Festival. Call Sue Sleicher (sp?) has details. There is no dinner.
- Alliance is planning new ways for advocacy.
- There is no funding going to the Alliance

#### **AANJ News** - Chris High

- nothing

### II. Old Business

### III. New Business

#### **FYI's and Up-Coming Events**

- MENC National Conference (April 14-18, 2004, Minneapolis, MN)
  - NJMAA will present strategies for organizing a state music administrator's association at NCSME meeting
- Urban Music Leadership Conference (October 21-24, 2004, *New Jersey*)
  - Will be in Newark; hoping to get NJPAC involved.



#### **IV. Main Topic**

### **Promoting Program Visibility: *Ideas That Work!***

John Iatesta and Dotty Kuhn, Facilitators

John Iatesta had comments on some various ideas, e.g. communications w/staff and community, sending out press releases.

Ideas that were presented:

1. How to send out good press releases
  - a. Internet and security issues were discussed
  - b. It is important to have release forms signed prior to signing.
2. Newsletter
3. Flyer for incoming HS students (for 8<sup>th</sup> grade parents)
4. Classroom music showcase – showed up all but performing ensembles
5. *Prism Concert* All ensembles get to play one number, done with special lighting, mixed large groups with small groups.
6. Have 3 concerts instead of 2 to shorten the length of the concerts
7. Have concerts on the day of School Budget/Board election
8. Brochure on all music and art
9. All-district concerts
10. Record art work at district art show for TV show
11. Performances at BOE Meetings
12. Music Marathons
13. Making sure that our programs are used as ways to reinforce the need for the arts, before cuts are made
14. Salute to Parents
15. Use parent booster groups – get on their email lists.
16. Email your Central Adm. And BOE members weekly on events
17. Elementary instrumental recruitment form

#### **V. Roundtable / Other**

1. NJMEA Strategic Planning Meeting is upcoming
2. Donna Serio is looking for feedback for a statewide guitar festival – needs info from districts
3. Dave Weintraub suggested we combine Art and Music Administrator meetings so more members can attend both

#### **Next Meeting:**

Annual Luncheon Meeting and Elections  
Friday, June 4, 2004  
The Rutgers Club  
Guest Speaker - Paul Adkins

# NJMAA General Meeting Minutes

Friday, June 4, 2004

The Rutgers Club

## I. Reports:

### **President's Report –**

- 2003-04 Meetings, Topics, Location
- Revised Constitution and By-Laws
- Looking Ahead:
  - 2005 NJMEA Conference – February 24-26, 2005 Input Survey in September
  - MENC Eastern Division Conference – March 3-5, 2005, Baltimore MD
    - Proposals Submitted:
      - Organizing Music Supervisors in Your state
      - Cookie For Your Thoughts
      - From Music Teacher to Arts Supervisor

MENC National Urban Leadership conference  
Executive Board Recognition

**Treasurer's / Membership Chair's Report** – Bob Frampton reported that there are 39 paid members and a balance of \$1556.70

**Secretary's Report** – Tom reviewed tempo deadlines and asked the executive board for input for future columns. Tom will mail postcard reminder for the April general meeting. Tom asked for a volunteer to take notes in his absence for the April general meeting.

**Liaison to AAE/NJ** – The organization is defunct.

**Liaison to AANJ** – No report

## II. Old Business

**Urban Leadership Conference** – Nick filled in details for the conference. All are invited. Many urban issues affect us all. The conference is October 21-24, 2004 at the Newark Hilton

**III. New Business** - No new business.

**IV. Elections and Ratification** – The slate of officers passed unanimously.

President Elect – Thomas Maliszewski

Secretary – David Weintraub

Treasurer – Bob Frampton

**Keynote** - Paul Spencer Atkins

The keynote was uplifting and well received. A good summer to all!